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1. Audit Question Set Section 5.2 Change Management

Submitted by developer on Wed, 20/04/2016 - 11:24

ASEMS Document Version:

3.0

Effective From:

Monday, 9 January, 2017 - 01:15

Summary:

The Audit Question Set used as assurance in order to adhere to the policy described in policy clause 5.2.

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1.1. These questions address ASEMS Part 1, Clause 5.2 and DSA 01.1, Elements C, E, F, G and K.

1.1.1. Organisational Leadership, Culture, Capability and Change Management

1.1.1.1.

1. How does management identify new risks or changes to risk levels for extant risks and where are details of its processes recorded?
2. How are such risks managed and where are their details recorded?

1.1.2. Risk Assessments and Safety Cases

1.1.2.1.

1. What arrangements were put in place for managing equipment risk during the development and in-service elements of the equipment life cycle and where are they documented?

1.1.3. Equipment / Materiel and Infrastructure Design and Manufacture

1.1.3.1.

1. How did the team set out its equipment / infrastructure requirements; i.e. those associated with standards, certification, legislation and regulations and where are they recorded?
2. How did the team set out its commissioning requirements and where are they recorded?
3. At the point of equipment / infrastructure handover, how did the team establish that all criteria had been met and the need for any subsequent modifications identified?
4. Where were details of the above recorded?

1.1.4. Equipment / Materiel and Infrastructure Maintenance

1.1.4.1.

1. What arrangements are in place to review maintenance requirements following changes to equipment / infrastructure, their usage or their operating environments?
2. Where are details of the above recorded?

1.1.5. Self - Assurance

1.1.5.1.

1. How has the team assured itself that its requirements setting and checking processes are adequate and effective and where are the results recorded?

Source URL: <https://www.asems.mod.uk/assurance/questions/audit-question-set-section-52-change-management>