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1. Audit Question Set Section 6.2 Competence

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Summary:

The Audit Question Set used as assurance in order to adhere to the policy described in policy clause 6.1
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1.1. These questions address ASEMS Part 1, Clause 6.2 and DSA 01.1, Elements C, D and K.

1.1.1. Organisational Leadership, Culture, Capability and Change Management

1.1.1.1.

1. How has your team established its overall SQEP requirements as well as those of individual team members?

1.1.2. Personnel Competence and Training

1.1.2.1.

1. How has your team identified the training opportunities necessary to enable its members to become SQEP?
2. Where are details of individuals training undertaken / outstanding recorded and how often are they reviewed / updated?
3. In the event of having to allocate a task to someone who is not yet fully SQEP, what arrangements are in place to provide such staff with waivers and / or additional supervision?

1.1.3. Self-Assurance

1.1.3.1.

1. How has the team assured itself that its competence management processes are adequate and effective and where are the results recorded?

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