



DE&S SAFETY AND ENVIRONMENTAL BULLETIN (SEB)

Serial Number: SEB 044

Keeping our Safety and Environmental Practitioners informed

Title:	Update of S&EP Leaflet 12/2017 - DE&S Requirements for the Management of Equipment Safety and Environmental Issues and Incidents from Version 2.0 to Version 3.0
When it takes effect:	Immediately
Valid for:	Until rescinded
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Description

This SEB announces the update of S&EP Leaflet 12/2017 - DE&S Requirements for the Management of Equipment Safety and Environmental Issues and Incidents from Version 2.0 to [Version 3.0](#).

Background

A review has been completed of S&EP Leaflet 12/2017 - 'DE&S Requirements for the Management of Equipment Safety and Environmental Issues and Incidents' to address findings from the Defence Internal Audit (DIA). The audit was conducted on DE&S to provide assurance over the Operating Centres (OCs) and Delivery Team (DTs) administrative and oversight procedures embedded and designed to identify, investigate, follow-up, and report upon incidents. Changes to the leaflet include:

- Update of wording throughout the leaflet to better articulate the incident reporting requirements.
- Enclosure 1 Review Process flowcharts reworked as swim lane diagrams to improve clarity and accountability between OCs and DTs during the reporting process.
- Incident Reporting template reworked to align with Enclosure 1 Review swim lane diagrams.

Actions to be taken

1. [For cascading as appropriate]

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Released under the Authority of

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