



Ministry
of Defence



DE&S SAFETY AND ENVIRONMENTAL BULLETIN (SEB)

Serial Number: 062

Keeping our Safety and Environmental Practitioners informed

Release of S&EP Leaflet 20/2024 – Responsibilities for Waste in DE&S Acquisition

When it takes effect:	Immediately
Valid for:	Until rescinded
Point of contact:	DES EngSfty-QSEP-EP SA-EP ATL DESEngSfty-QSEPSEP-EnvTeam@mod.gov.uk Spruce 2c, MOD Abbey Wood #1260

Background

1. This SEB announces the release of S&EP Leaflet 20/2024 Responsibilities for Waste in DE&S Acquisition to provide guidance on DE&S legal obligations.
2. It was acknowledged that there is a requirement to develop wider understanding of legal obligations for waste management and record retention across DE&S. Furthermore, it was identified that DE&S would benefit from clarification on the legal definition of waste.

Description

3. S&EP Leaflet 20/2024 explains that DE&S are considered ‘waste producers’ and have legal responsibilities to:
 - a. correctly classify items as waste, and therefore store and dispose such items in a legally compliant manner;
 - b. ensure the waste hierarchy is applied and the best overall environmental outcome is achieved when items become surplus to requirement; and
 - c. retain appropriate records relating to the transfer of the waste, whether using 3rd party waste carriers and contractors directly or via Defence Equipment Sales Authority (DESA).
4. The focus of S&EP Leaflet 20/2024 is to provide guidance to support Delivery Teams to fulfil their legal responsibilities for items of equipment and inventory within their remit. Additionally, there are references included to further sources of information.

Actions to be taken

5. For cascading as appropriate.
6. Within six months of publishment, all Delivery Teams are to review the interpretation of “discard” within Leaflet 20/2024 and act where applicable to items (either platforms, equipment, or inventory) under their control.
7. All Delivery Teams are to ensure that appropriate disposal plans are in place. Where a disposal plan already exists, the Delivery Team must ensure that the requirements within the Leaflet are incorporated at the next review.
8. An update of progress against the Leaflet is to be provided to Executive Environmental Responsible (EER) individuals at the next Environmental Management Committee, or equivalent meeting, to inform on status of waste within their areas of responsibility.

Released under the Authority of

Michael Brown
DES EngSfty QSEP EPSA TL