



Ministry  
of Defence



# DE&S SAFETY AND ENVIRONMENTAL BULLETIN (SEB)

Serial Number: SEB 032

*Keeping our Safety and Environmental Practitioners informed*

## Update to S&EP Leaflet 15/2019 – Safety and Environmental Management Plan Reviews

<b>When it takes effect:</b>	Immediately
<b>Valid for:</b>	Until rescinded
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### Description

1. This SEB announces updates to S&EP Leaflet 15/2019, which has undergone review and update to allow more flexible approach to the periodicity of SEMP reviews.
2. The changes to the leaflet include:
  - a. Head of Engineering Assurance (HEA) role has been added to the leaflet, giving the HEA or Principal Engineer the responsibility of assuring the review.
  - b. The SEMP review frequency is to be presented within the SEMP and must be commensurate with the complexity and the associated level of risk of the project/equipment/platform. The maximum review periodicity is three years, unless a more frequent periodicity is specified within a relevant regulation.
  - c. The SEMP Commitment Review Template at Annex A now contains an updated question set which can be tailored by each domain to suit their individual requirement.
  - d. The addition of a SEMP review rating at Annex A, complete with a scoring matrix, on acceptance of review, with a SEMP review rating table available at Annex B for reference.
  - e. Further guidance on SEMP reviews has been moved to Annex C.

3. The leaflet will be published on ASEMS as part of GMP-00, it will also be available on Knowledge in Defence (KiD).
4. The updated leaflet is to be used from the next review date of the SEMP.

**Actions to be taken**

1. For cascading as appropriate.

*Released under the Authority of*

James Inge  
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