

DE&S S&EP LEAFLET 12/2017 - REPORTING TEMPLATE

OC/PT Ref:				
Platform/Equipment:				
Nature of Incident or Fault:				
Date/Time of Incident:		6. Reported by (e.g. DE&S PT, FLC):		
Description of Incident or Fault:				
Risk Assessment, Engineering / Operational Implications				
Mitigation in Hand / Proposed (include timescales)				
Additional Remarks				
Date:	Signature	Name	Rank/Grade	Appointment